

CHEVROLET DETROIT GRAND PRIX PRESENTED BY LEAR

MAY 29 - 31, 2020



TEAM REFERENCE GUIDE





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If you need further information, please contact:

Eli Bayless Director of Business Development ebayless@detroitgp.com C: 313-550-4001	or	Karen Kwan Sponsorship & Events Manager kkwan@detroitgp.com C: 734-752-7078
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Thank you and we look forward to seeing you on Belle Isle!



Dear Race Participants,

We look forward to hosting you at the 2020 Chevrolet Detroit Grand Prix presented by Lear, May 29-31. Our annual motorsports festival continues to be one of the most popular events in Detroit and the unofficial start to the summer season in the Motor City. Located on the Detroit River between Detroit and Windsor, Ontario, Canada, beautiful Belle Isle Park will once again host tens of thousands of fans, guests, participants and volunteers on race weekend as we showcase this unique two-nation destination event to the world.

We're proud that the Chevrolet Detroit Grand Prix presented by Lear features one of the most diverse on-track lineups in motorsports in 2020, headlined by the only doubleheader weekend on the NTT INDYCAR SERIES schedule – the Chevrolet Dual in Detroit – with races on both Saturday and Sunday afternoon. We're excited to also welcome back the exotic sports cars of IMSA WeatherTech SportsCar Championship competing in the Chevrolet Sports Car Classic on Saturday afternoon. The Trans Am Series presented by Pirelli returns to Belle Isle featuring the Motor City muscle cars racing with the TA2 class on both Saturday and Sunday. New for 2020, the Historic Trans Am Series will be a popular addition to our weekend lineup, featuring some of the iconic cars from one of the Golden Ages of Trans Am racing. Classic car enthusiasts in Detroit will connect with the 1960s and 1970s Camaros, Mustangs, Challengers, Javelins and more that will race for the first time on Belle Isle.

The Grand Prix is also an important event to the Metro Detroit region, generating more than \$50 million in total spending annually. In addition to the economic impact, the Grand Prix – a subsidiary of the Downtown Detroit Partnership – has made more than \$13.5 million in improvements to Belle Isle since the event returned to Detroit in 2007. In 2020, the Grand Prix will also help wave the green flag on a very important month in Detroit as the city also hosts a PGA tour event the same weekend and just a week following our race, the North American International Auto Show begins, transitioning to its new summer schedule in the Motor City.

As we begin our preparations to host all of the teams on race weekend, we want to make sure that everything is in order well in advance of your arrival. Enclosed you will find this year's Team Reference Guide, including team hospitality and motor coach information. We ask you to please review the guide and let us know if you have any questions. We look forward to receiving your information by the deadlines indicated in the materials.

Thanks again for participating in the 2020 Chevrolet Detroit Grand Prix presented by Lear and for your attention to the enclosed information. We are excited to welcome you back to Detroit and Belle Isle this summer!

Sincerely,

A handwritten signature in blue ink, appearing to read "Michael Montri".

Michael Montri
President, Chevrolet Detroit Grand Prix presented by Lear



ONLINE TEAM REGISTRATION

Please visit DetroitGP.com to fill out the following forms and to upload your team's footprint:

- Team Hospitality and Motor Coach Order Form
- Individual Rental Order Forms
- Golf Cart Credential Request Form
- Powered Cart Policy and Release of Liability Form

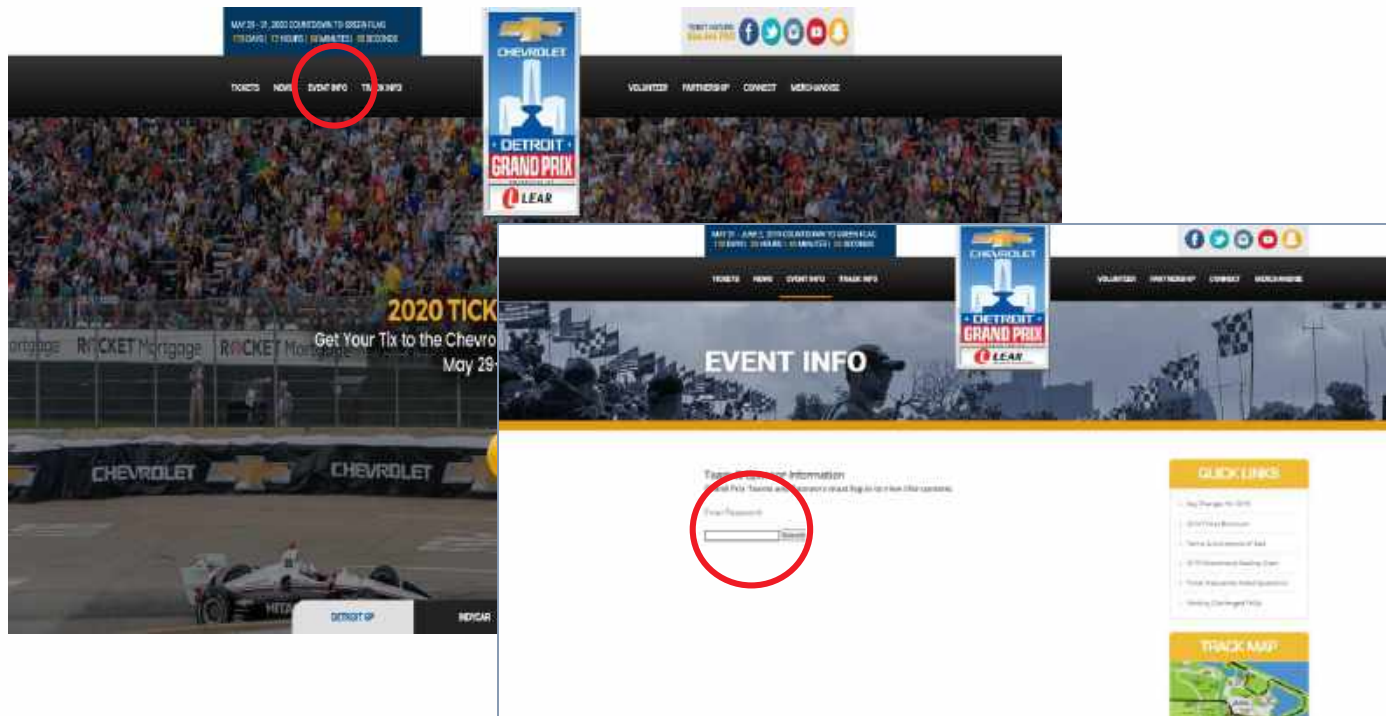
Forms are located in the Teams section under the "Event Info" tab and can be opened by using the password: **detroitgpteams2020**

If you need further information, please contact:

Eli Bayless
Director of Business Development
ebayless@detroitgp.com
C: 313-550-4001

or

Karen Kwan
Sponsorship & Events Manager
kkwan@detroitgp.com
C: 734-752-7078





Contact Information

Office Mailing Address:

Detroit Belle Isle Grand Prix
300 Renaissance Center
Suite 2311
Detroit, MI 48243

Phone:

313-748-1800

Fax:

313-748-1777

Website:

www.DetroitGP.com

Belle Isle Shipping Address*:

Detroit Belle Isle Grand Prix
One Picnic Way
Detroit, MI 48207

***Belle Isle Shipping Address will activate on Wednesday, May 20, 2020**

2020 CHEVROLET DETROIT GRAND PRIX PRESENTED BY LEAR





Detroit Grand Prix Staff Contact Information

Name	Title	Direct Line	Cell Phone	Email
EVENT OPERATIONS & PADDOCK SALES				
Baise, Gary	Operations Director		248-760-3223	gary@detroitgp.com
Lagerstrom, Samantha	Operations Coordinator	313-748-1845		slagerstrom@detroitgp.com
PADDOCK FULFILLMENT				
Culling, Eric	DGPA On-Track Services Supervisor		810-689-6129	cullinge@gmail.com
Rose, Kevin	Telephone, ISDN or HSI Service		248-705-9494	kevin.rose@penskecorp.com
TEAM HOSPITALITY AND MOTOR COACH SALES & FULFILLMENT				
Bayless, Eli	Director of Business Development		313-550-4001	ebayless@detroitgp.com
Kwan, Karen	Sponsorship & Events Manager		734-752-7078	kkwan@detroitgp.com
TICKETS & CREDENTIALS				
Davala, Cory	Ticket Sales Director	313-748-1821	248-561-0529	cdavala@detroitgp.com
Weglarz, Ed	DGPA Credentials Manager		313-530-8822	ed@grandprixreg.com
EVENT				
Adams, Valerie	Administrative Director	313-748-1843	734-775-9267	vadams@detroitgp.com
Cain, Merrill	Public/Community Relations Director	313-748-1842	704-677-9200	mcaain@detroitgp.com
Denker, Bud	Event Chairman	248-648-2580		bud.denker@penskecorp.com
Montri, Michael	President	313-748-1850		mmontri@detroitgp.com
Shanaman, Rena	Event Director	313-748-1844	248-561-1588	rshanaman@detroitgp.com
Stone, Robert	Communications Coordinator	313-748-1813	248-303-2712	rstone@detroitgp.com
Sutter, Tracy	Controller	313-748-1841	586-854-9476	tsutter@detroitgp.com
Wells, Cindy	Admn Assistant to Bud Denker	248-648-2581		cindy.wells@penskecorp.com



FACILITY ACCESS INFORMATION

- Transporters and equipment may enter the Fifth Third Bank Paddock beginning at the following times for each race series. A staging area will be available at 8am on Tuesday, May 26, 2020.

– Team Hospitality and Motor Coaches	9am – 3:30pm	Tues., May 26
– IMSA and INDYCAR Support Equipment	10am – 12pm	Tues., May 26
– IMSA WeatherTech SportsCar Championship Transporters	9am – 11:30am	Wed., May 27
– NTT INDYCAR SERIES Manufacturers	12pm	Wed., May 27
– NTT INDYCAR SERIES Transporters	3pm	Wed., May 27
– Trans Am Series presented by Pirelli Transporters	3pm – 5pm	Wed., May 27
– Historic Trans Am Series Transporters	3pm – 5pm	Wed., May 27

Dates and Times are subject to change

- Washing facilities will be available prior to move-in to the Fifth Third Bank Paddock at a location determined by Grand Prix officials. A competition bulletin will be sent with these details.
- All team transporters, coaches, and related equipment must vacate the Fifth Third Bank Paddock by 10:00pm Sunday evening, May 31st, 2020. **Note:** Start time of move-out will be determined by event officials and informed to league officials.
- This schedule will be strictly enforced.

FACILITY RULES

1. Event credentials must be displayed at all times. Drivers and crew are strongly cautioned not to exit paddock area without credentials. No one will be readmitted without proper credentials.
2. Backpacks, bags and/or briefcases carried in to the Belle Isle venue by team owners, drivers or crew are subject to inspection at the discretion of Chevrolet Detroit Grand Prix presented by Lear or its law enforcement agencies and vendors.
3. All photographic, video, and digital images taken during any track event, including those featuring spectators or competitors, whether made or purchased by the Chevrolet Detroit Grand Prix presented by Lear or its affiliates, are the property of the Chevrolet Detroit Grand Prix presented by Lear and may only be used in advertising and promotional materials at its sole discretion.
4. The use of drones without prior approval is not permitted on Belle Isle.
5. Personal vehicles are not permitted in any of the Motor coach or Hospitality areas without proper passes.
6. A Certificate of Insurance, naming the Chevrolet Detroit Grand Prix presented by Lear, Downtown Detroit Partnership, the State of Michigan, the City of Detroit, General Motors LLC, and Penske Corporation as additional insured parties must be presented by each team planning to operate its own golf carts and/or scooters during the Belle Isle event. Teams will not be allowed access to the Belle Isle venue without a COI being on file. (Refer to Insurance section on page 14.)
7. No personal “off road” vehicles or ATVs are permitted on Belle Isle unless used for operational purposes.
8. Golf carts must be operated by a licensed driver.
9. Golf carts are not permitted on the MacArthur Bridge.
10. Generators are not permitted unless attached to truck.
11. Team Motor Coach/Hospitality spaces are not to be utilized as contest prizes nor used as part of a public promotional campaign. Hospitality space sales to third parties or individual hospitality pass sales to the public are strictly forbidden.
12. Staking awnings on the asphalt or grass is not permitted. Please use weights to secure your awnings.
13. Only pre-approved event catering permitted with the exception of Team Motor Coach Lot.
14. No firearms are permitted on Belle Isle.
15. No pets, of any kind, are permitted at the Raceway at Belle Isle.
16. Failure to abide by these rules may result in expulsion from the premises.



ACCREDITATION

The following are the anticipated registration hours for the Chevrolet Detroit Grand Prix presented by Lear.

The Chevrolet Detroit Grand Prix presented by Lear and all series registration offices will be located at 1940 E. Jefferson, Detroit, MI.

REGISTRATION HOURS ARE AS FOLLOWS

Date	CDBIGP	INDYCAR	IMSA	TRANS AM	HISTORIC TRANS AM
Wed, May 27	12:00pm - 5:00pm				
Thurs, May 28	8:00am - 5:00pm	8:00am - 3:00pm	9:00am - 4:30pm	9:00am - 3:00pm	9:00am - 3:00pm
Fri, May 29	7:00am - 3:30pm	8:00am - 4:00pm	7:00am - 4:30pm	6:30am - 2:00pm	6:30am - 2:00pm
Sat, May 30	7:00am - 3:30pm	8:00am - 3:30pm	7:00am - 12:30pm	6:30am - 8:00am	6:30am - 8:00am
Sun, May 31	7:00am - 3:30pm	7:30am - 3:30pm		7:00am - 11:00am	7:00am - 11:00am

Timelines are subject to change.

EVENT TICKETS

Tickets may be purchased by calling 866-464-PRIX (7749) or visiting <http://www.detroitgp.com/tickets>.

- Discounted group pricing and packages are available for ticket purchase.
- Please contact Cory Davala at cdavala@detroitgp.com or 313-748-1821 for more information.

GUESTS

Guests will require a ticket or credential for admission to the venue on both Saturday and Sunday. Guests to your hospitality unit or motor coach will require a ticket or credential for admission to the venue. Friday is Comerica Bank Free Prix Day and includes gate admission.

TEAM HOSPITALITY AND MOTORCOACH SPACE FEES

There is limited space available for Team Hospitality units and Motor Coaches on Belle Isle. Commitments will be accommodated on a first come, first served basis and placement on the island will be assigned based upon arrival time. All hospitality items and motor coaches must be REMOVED by 12:00pm on Monday, June 1, 2020.

- **Hospitality unit spaces** **\$23,250**
 - Measure 30' x 70'
 - Includes basic electricity package (100 amps, 220 volts; 24-hour run Tuesday-Sunday; see power fees on page 10 for additional requests), community standard portable restrooms, a closed circuit TV hook-up as provided from the TV compound and up to 1 holding tank clean-out per day (4 total)
- **Additional hospitality unit space** **\$10,000**
 - Measure 15' x 70' without hook-ups
- **Motor coach spaces*** **\$3,350**

**Only standard sized motor coaches without extended canopies are permitted*

 - Measuring maximum of 18' x 65'
 - Includes basic electricity package (50 amps, 220 volts; 24 hour run Thursday-Sunday; see additional power fees on page 10 for Tuesday-Thursday), a closed circuit TV hook-up as provided from the TV compound, water and up to 1 holding tank clean-out per day (4 total)

NOTE: Teams are required to provide an approved Certificate of Insurance along with a credit card to reserve a space and payment must be received in full before access is granted. Payment is due by Friday, May 22nd. If payment is not received by this date, a 20% late fee will apply. Should a team cancel or fail to use the space they have ordered within 10 days of the event, they may, at the Chevrolet Detroit Grand Prix presented by Lear's discretion, be charged full price for the space.

Team Motor Coach / Hospitality





For Team Hospitality & Motor Coach Lot Sales

Please contact Eli Bayless at 313-550-4001 or ebayless@detroitgp.com

For Paddock/Operational Questions

Please contact Samantha Lagerstrom at 313-748-1815 or slagerstrom@detroitgp.com

INDIVIDUAL RENTAL FEES

The items listed below are available à la carte at the pricing provided. Please use our Individual Item Rental Form located under the Team tab of DetroitGP.com to place orders.

- Fence, Flooring, Power, Seating, Security Services, Tables and Table Coverings

NOTE: All orders placed after May 14th will incur a 40% surcharge

FENCE

White Picket Fence (per 10 linear feet)	\$ 50.00
6' Chain Link Fence (per linear ft.)	\$ 17.25
Scrim for 6' CL Fence (per linear ft.)	\$ 11.50

FLOORING

Elevated Floor NO CARPET (per sq. ft.)	\$ 8.25
Elevated Floor with Black Carpet (per sq. ft.)	\$ 8.25
Laydown Floor NO CARPET (per sq. ft.)	\$ 6.25
Laydown Floor with Black Carpet (per sq. ft.)	\$ 7.75
Plywood Flooring (per sq. ft.)	\$ 7.00
Black Carpet (per sq. ft.)	\$ 2.50

POWER

Power Relocation Fee	<i>ask for quote</i>
20 Amp 3 day 24 hour service	\$ 1,110.00
50 Amp 220 volts 3 day 24 hours	\$ 2,790.00
100 Amp 220 volts 3 day 24 hours	\$ 5,375.00
200 Amp 220 volts 3 day 24 hours	\$ 6,670.00



SEATING

Table/Chair Relocation Fee	<i>ask for quote</i>
Charcoal Vinyl	\$ 9.42
Black Garden Folding (padded)	\$ 18.06
White Garden Folding (padded)	\$ 18.06
Bar Stool (grey with back)	\$ 42.00

SECURITY SERVICES

Un-Armed Guard (per hour)	<i>ask for quote</i>
Armed Guard (per hour)	<i>ask for quote</i>

TABLES

Table/Chair Relocation Fee	<i>ask for quote</i>
Cocktail, 30" x 44"	\$ 61.08
48" Round	\$ 44.55
48" Round Umbrella	\$ 124.77
60" Round	\$ 45.78
4' x 30"	\$ 41.73
6' x 30"	\$ 41.73
8' x 30"	\$ 41.73
8' x 18"	\$ 41.73
6' x 30" Bar Height	\$ 61.44
8' x 30" Bar Height	\$ 61.44

TABLE COVERINGS

4' Skirt Topper	\$ 91.50
6' Skirt Topper	\$ 91.50
6' Fitted Disposable	\$ 17.76
8' Skirt Topper	\$ 91.50
8' Fitted Disposable	\$ 17.76



GOLF CART USE

- All powered golf carts and scooters in use within the premises of the Raceway at Belle Isle must be registered. Registration will be proven through a Single Event Credential which must be affixed to the approved golf cart or scooter. Each Single Event Credential will possess a control number plainly visible to identify the person or company who is registered to the cart.
- Golf carts, scooters or tuggers are permitted in the Fifth Third Bank Paddock for operational purposes only.
- Powered carts and scooters will be driven in a safe, slow and careful manner. Drivers must yield to pedestrians.
- Powered carts and scooters must be driven by a licensed driver over the age of 18. The number of passengers may not exceed the manufacturer's designed and installed seating capacity. All passengers must be seated during operation.
- Alcoholic beverages are not permitted in any powered carts, except for delivery purposes only. No alcohol is to be consumed by any driver or passenger while the powered cart/scooter is in use, and no other driver shall operate any powered cart or scooter while under the influence of alcohol.
- Only powered carts and scooters equipped with front headlights and rear running lights may be operated after daylight hours.
- Anyone observed driving in a careless or unsafe manner, including without limitation in violation of any provisions listed above, may have their single event credential revoked at Chevrolet Detroit Grand Prix presented by Lear's sole discretion.

Note: All golf carts or scooters must be credentialed. If you plan on bringing your own golf cart or scooter please complete and submit the Powered Cart and Scooter Single Event Credential request form along with the Release of Liability located under the Teams tab of DetroitGP.com to place Single Event Credential orders. Forms must be submitted by April 15, 2020.

If you need further information, please submit inquiries to: teams@detroitgp.com



TELEPHONE/INTERNET/ISDN/HSI SERVICE

- Telephone, ISDN or HSI service for the event may be ordered directly by contacting Kevin Rose at kevin.rose@penskecorp.com.

PARKING PASS INFORMATION

- Team and crew parking will be provided off-island in a to-be-determined lot where complimentary round-trip shuttle service will be provided. Teams and crews must have a Chevrolet Detroit Grand Prix presented by Lear issued parking pass to use the Chevrolet Detroit Grand Prix presented by Lear lot **and no other series-issued parking passes will be honored.**
- A very limited number of on-island parking passes will be provided to officials, participants and hospitality guests. Please contact your series registrar for more information.
- All other attendees and participants will be shuttled to and from Belle Isle.
- No Grand Prix parking will be allowed in any public parking spaces on Belle Isle without the appropriate required pass. This policy will be strictly enforced.
- A service pass will be provided to make deliveries prior to 7:00am or after the conclusion of track activities each day. Please contact your series registrar for service passes.

SECURITY

- **The Grand Prix will be utilizing metal detecting security wands prior to admitting each guest or participant. Please plan your arrival time accordingly as this may cause a slight delay in entering the venue.** All participants are subject to our security procedures, including bag inspections and hand-wanding.
- The Grand Prix provides roaming security guards overnight in event areas. Additional security is available for specific needs. If you are interested in purchasing additional security, please use the à la carte order form located in the "Teams" section of DetroitGP.com, using the password: **detroitgpteams2020**



FOOD AND BEVERAGE

Teams may use their own food & beverage caterer in the Team Hospitality area only. If they choose to use their own catering, when filling out the reservation form online, a Catering Agreement will be provided by the Chevrolet Detroit Grand Prix presented by Lear.

CATERING

Scheper Event Group in partnership with Andiamo, will be the Preferred Team Caterer for freshly prepared meals and on-site dining on Belle Isle. Scheper Event Group will be serving breakfast, lunch and dinner starting on Thursday, May 28 through Sunday, May 31.

- For more information and pricing please contact:
Ashley Gunnin
Office: 843-901-0431
Email: ashley@schepereventgroup.com

ICE

Ice can be ordered through Andiamo Catering & Events.

- For more information and pricing please contact:
Sheila Brown
Office: 248-643-6000
Email: sbrown@andiamoitalia.com

FLORAL

Floral arrangements may be ordered through Andiamo Catering & Events, the official floral provider.

- For more information and pricing please contact:
Samantha Visconti
Office: 586-643-6000
Cell: 586-216-4996
Email: svisconti@andiamoitalia.com



INSURANCE

Teams operating a golf cart or scooter or renting hospitality/motor coach space MUST submit a Certificate of Insurance to the Chevrolet Detroit Grand Prix presented by Lear and MUST meet the requirements listed below:

- Detroit Belle Isle Grand Prix, Inc., Downtown Detroit Partnership, Inc.; Detroit Renaissance Foundation; Detroit Renaissance, Inc.; The City of Detroit; The State of Michigan; Penske Corporation; and General Motors LLC, its subsidiaries and their respective officers, directors and trustees, shall be named as additional insured as respects general commercial liability insurance. Coverage shall be primary and non-contributory and shall include a waiver of subrogation in favor of the additional insured.
- Client shall deliver a certificate that evidences insurance coverage, states that coverage is primary and non-contributory and includes a waiver of subrogation
- General Commercial Liability -- \$5,000,000 limit per occurrence
- Auto Liability -- \$5,000,000 limit per occurrence
- Statutory Workers Compensation meeting all state and local requirements, including coverage for employer liability, with limits no less than \$500,000.
- Insurance companies to maintain an A.M. Best rating of A- or better
- A 30-day notice of cancellation is required on all certificates

Note: Limits specified above may be provided by a combination primary and excess/umbrella policies. For exact insurance requirements, refer to your 2020 contract.

NOTE: Teams MUST submit a Certificate of Insurance no later than May 13, 2020. Failure to provide the Certificate of Insurance will result in access to the site being declined at Chevrolet Detroit Grand Prix presented by Lear's sole discretion.



SPONSORSHIP PACKAGES, HOSPITALITY CHALETS & TRACK SIGNAGE

For information on sponsorship packages, hospitality chalets & track signage for the 2020 Chevrolet Detroit Grand Prix presented by Lear, please contact Eli Bayless at ebayless@detroitgp.com or 313-550-4001.

DISPLAY, VENDOR OR TEAM MERCHANDISE TRAILERS

For information regarding Display, Vendor or Team Merchandising opportunities at the 2020 Chevrolet Detroit Grand Prix presented by Lear, please contact Eli Bayless at ebayless@detroitgp.com or 313-550-4001.

HOTEL & LODGING

The Marriott Detroit Renaissance Center and MotorCity Casino Hotel are the Chevrolet Detroit Grand Prix presented by Lear's official hotel partners for the 2020 event.

Please be aware that the PGA Tour's Rocket Mortgage Classic will be taking place in Detroit from May 25 – May 31, 2020. We expect Detroit to be heavily populated with tourists and attendees during this week as two large events will be taking place over the course of the same weekend. Please be sure to plan any hotel reservations accordingly.

Marriott Detroit Renaissance Center Booking:

Please visit: [Marriott Detroit Renaissance Center Booking Link](#)

Or call: 877-901-6632

MotorCity Casino Hotel Booking:

Please visit: [MotorCity Booking Link](#)

Or call: 866-STAY-MCC

For information on restaurants, shopping and Detroit attractions, please refer to visitdetroit.com